

Cooperation Agreement # 0012, Date 23/07/2018

By and between
Università Popolare Anidra and VHelp International Volunteering Organization
Acting on the basis of the Charter
Agree to cooperate as specified below:

Party A: VHelp International Volunteering Organization helps international project to attract volunteers for their projects.

Party B: Università Popolare Anidra is a partner of the VHelp International Volunteering Organization which is open for international volunteers for its projects.

Party A and Party B hereby to cooperate on the terms and conditions set forth in this agreement in order to make the partnership clear and mutually beneficial.

I Requirements and Conditions

Party A and Party B are dedicated to provide the service of excellence and integrity.

Party A and Party B will regularly update each other with any changes within the Company which can affect the partnership.

The present agreement is valid from 19/ 07/ 2018 – 19/ 07/ 2020. It is renewable only by express written consent.

Advance notice of 3 months is required from either party to cancel this agreement. Such cancellation will not affect the rights and interests of the volunteers currently on the projects matching process with Party B.

II Services

Party B agrees to:

- Give full information about the actual projects where the volunteers are needed in the Volunteer Project Form for each exact project. (attached to the agreement)
- Give full contact information (Email, cell-phone number, Skype and etc.) of the person from a Party B who will coordinate the placement process with the Party A.
- After receiving a candidate's application from the Party A give a feedback regarding it not later than 3 working days.
- If necessary to coordinate the Interview time with potential volunteer not later than 24 hours in advance. Also to inform not later than 24 hours in advance if the Interview time is going to be changed.
- Provide Party A with the Interview results not later than 3 business days after it.
- Provide the Candidate with all support mentioned in the Vacaney form like documentation necessary for the visa, accommodation, meals, pocket money and etc.
- After successful interview Issue sign Project Invitation or any other document of acceptance with the name of the invited candidate, dates and conditions offered to him.

Party A will provide the following services:

- Find preferable candidates according to the Volunteer Project Form filled for each exact project of the Party B and send their profiles to the Party B.
- Coordinate the Correspondence between the Candidate and the Party B.

- Organize the Interview with the Candidate and the Party B if necessary.
- Assist the Party B and the Candidate to solve all the issues which can appear during the matching process.
- Provide the Candidate with all the necessary information about the project with the Party B. The information will be discussed between the Party A and the Party B in advance and mentioned in the Volunteer Project Form.
- Coordinate the Visa process with the Party B and the Candidate if necessary.

III Terms

- The service is free for the Party B.
- Party A does not guarantee any strict time limits for finding the candidates as this process depends mostly on the support given by the Party B, means if the Party B provides as much support as possible (Accommodation, Meals, no extra fees) then the candidate will be found quickly.

IV Signed and Agreed

Party A:

Company Name: Vhelp NGO

Address: 455000, Russia, Chelyabinsk region,

Magnitogorsk, Kalinina 17

Phone:

007 906 853 77 56 (Russia)

Online resources:

<http://www.vhelp.ru/>

Name: Iuliia Isaeva

Title: Director

Date: 23/07/2018

Signature:



Party B:

Company Name: Università Popolare Anidra

Address: Località Casali, 3 - 16041 Borzonasca (GE) ITALY

Phone: +39 01851835737

Online resources: www.anidra.it

Paypal account details:

Name: Vincenzo Paolo Bendinelli

Title: President

Date: 22/07/2018

Signature and Stamp:

Vincenzo Paolo Bendinelli

